**FORM B-1**

(See Rules 28(A) and 40)

**Application for non-refundable withdrawal from the General Provident Fund (Kerala)**

| | | |
|---|---|---|
| 1. | Name and Designation of the subscriber and full official and residential address with Pin Code | : |
| 2. | Pay and Dearness Pay | : |
| 3. | Provident Fund Account Number (The guide letters allotted to the Department, viz. Mdl for Medical, Edn for Education, etc. should also be furnished) and the reference number of the Annual Statement received from the Accountant General, indicating Section number, Unit number, Volume number and Page number | : |
| 4. | Whether the subscriber had opted for the GPF (Kerala) Rules within the prescribed time limit | : |
| 5. | Date of retirement on superannuation | : |
| 6. | Total service (in years) under the Government as on this date | : |
| 7. | Object of the withdrawal | |
| | (a) If the withdrawal is required for meeting the expenditure in connection with the :- | |
| | (i) higher education of any child or dependent of the subscriber, specify the nature and duration of the course, (in the case of a dependent, also specify whether the subscriber has any child) | : |
| | (ii) marriage of a son or daughter or any other female relative dependent of the subscriber : indicate also the month in which the marriage takes place (in the case of a dependent, specify also | : |

whether the subscriber has any daughter)

(iii) illness of the subscriber or any person actually dependent on him,
mention the nature of illness also :

(iv) acquisition of a house and/or site, furnish in whose name(s) (subscriber's and/or his wife's) it will be acquired and whether it is for the actual residence of the subscriber and/or his family :

(v) construction, reconstruction, repair, etc. of house,
state whether the site on which the house is proposed to be constructed, or the site on which the house proposed to be reconstructed, repaired, altered, etc. is situated, is owned by the subscriber and/or his wife, and whether the house is for the actual residence of the subscriber and/or his family :

(b) If the withdrawal is required for repayment of a loan taken for the:-

(i) marriage of a son or daughter or any female relative dependent on him,
specify the amount of loan taken on account of the marriage, the balance outstanding against it and the date on which the marriage has been celebrated :

(ii) construction of a house or allied purpose, state the amount of loan expressly taken for the purpose, the balance outstanding against it and in whose name (subscriber's and / or his wife's the ownership of the house and/or site is vested) :

| | | |
|---|---|---|
| 8. | Amount of the loan, if any, taken by the subscriber and/or his wife from the Government under any scheme sponsored by them for the grant of house construction loans, and the number and date of the orders/proceedings in which sanction was issued therefore.<br><br>*(This column need be filled in only if the subscriber proposes to make a withdrawal for house construction or allied purpose)* | : |
| 9. | Amount of the withdrawal proposed (both) in figures and words) | : |
| 10. | Name of the treasury at which payment is desired | : |
| 11. | (a) Whether any non-returnable withdrawal was made by him from the Fund previously for the same or a different object and, if so, furnish the details thereof. | : |
| | (b) If any withdrawal was made as mentioned in (a) above, state whether he had submitted the Utilization Certificate in respect of that withdrawal to the appropriate authority within the prescribed time-limit. If the certificate was not submitted within the said period, furnish the reasons therefor. | : |
| 12. | Special circumstances which necessitate the withdrawal (This column need be filled in only if the amount proposed to be withdrawn exceeds half the amount at the credit of the subscriber in the Fund or six months pay, whichever is less, or if the withdrawal requires sanction in relaxation of any of the provisions in the rules) | |

## DECLARATION

I, do hereby declare that the above statements furnished by me are true and that I agree to abide by the General Provident Fund (Kerala) Rules as amended from time to time. (I do hereby further declare that I shall accept the amount as found admissible and authorized by the Accountant General (A&E), Kerala).+

+(G.O.(P)834/97/Fin. dated 3.10.1997)

Place . Dated signature of the subscriber with full official address

---

**(To be filled in by the Head of Office/Department)**

I recommend for sanction the withdrawal of Rs. …… (Rupees …… … only) by the subscriber.

## CERTIFICATES

1. It is certified that I have verified the particulars furnished by the subscriber against columns 2, 3, 4, 5, 6, 8 and 11 with reference to the required records in my Office and that they are found to be correct.
2. It is also certified that I have caused enquiries to be made about the statement contained in the application regarding the object of the proposed withdrawal and that I am satisfied that it is bona fide.

Station …….. Dated signature of the Head of the Office/Department

## VERIFICATION REPORT

1. Total amount at the credit of the subscriber in the Fund.
2. Amount admissible under the rules
3. Rule(s) under which the sanction permitting the withdrawal by the subscriber is to be accorded.
4. Any other facts which require special consideration

Head of Office/Department

---

Endt. No. …… dated …….
To

The …….
……

* If the answer against column 4 is in the negative, the name of the Fund to which he subscribes, viz. SPF (Travancore) or GPF (Cochin) or GPF (Madras) should be indicated at the appropriate place in the title as well as in the declaration.

** In respect of a female subscriber who applies for the withdrawal for house construction or allied purpose, the words 'his' and 'wife' occurring in column 7 may be read as 'her' and 'husband' respectively.

*** In respect of a subscriber who is Non-Gazetted, the verification report shall be furnished by the Head of Office with reference to the latest annual account slip issued by the Accountant General and the Office copies of the pay bills, etc., relating to the subsequent period.

+ [In the case of Gazetted Officers the Head of Offices/Departments shall furnish the verification report in the application with the help of the latest annual account slip issued from the Office of the Accountant General and a certificate from the Gazetted Officer, showing subsequent deductions from his pay, and advances/withdrawals, if any, taken from his account].

+[G.O.(P)384/75/Fin. Dated 26.8.1975]