



GOVERNMENT OF KERALA

Abstract

Co-operation Department - Guidelines for the payment of financial assistance to SC/ST Co-operative Societies for establishing Training Centres for imparting Training in recognized Courses of KGTE/other Government approved Agencies - Rules approved - Orders issued.

CO-OPERATION (B) DEPARTMENT

G.O(Ms) No.16/2015/Co-op Dated, Thiruvananthapuram, 24.01.2015

- Read:-
1. Letter No. SCT (1)21375/14 dated 01.11.2014 from the Registrar of Co-operative Societies, Thiruvananthapuram.
 2. Decision of the Working Group held on 30.10.2014.

ORDER

As per the letter read as 1st paper above, the Registrar of Co-operative Societies has forwarded a proposal for approval of the Guidelines for the payment of financial assistance to SC/ST Co-operative Societies for establishing Training Centres for imparting Training in recognized Courses of KGTE/other Government approved Agencies. The Working Group Meeting of Co-operation Department held on 30.10.2014 has resolved to recommend the proposal.

2. Having examined the matter in detail, Government are pleased to approve the Guidelines for the payment of financial assistance to SC/ST Co-operative Societies for establishing Training Centres for imparting Training in recognized Courses of KGTE/other Government approved Agencies. The approved Guidelines are appended to this order.

(By order of the Governor)

V. BHOOSHAN
ADDITIONAL SECRETARY TO GOVT.

- To
- ✓ The Registrar of Co-operative Societies, Thiruvananthapuram
 - The Principal Accountant General (A&E/Audit), Kerala, Thiruvananthapuram
 - The Finance Department (Vide U.O.No.97313/AW.C1/14/Fin dated 13.01.2015)
 - The Planning & Economic Affairs Department
 - The Information Officer, Web and New Media, I&PRD
 - Stock File/ Office Copy.

Forwarded/By order

Section Officer

GUIDELINES FOR THE PAYMENT OF FINANCIAL ASSISTANCE TO SC/ST CO-OPERATIVE SOCIETIES FOR ESTABLISHING TRAINING CENTRES FOR IMPARTING TRAINING IN RECOGNIZED COURSES OF KGTE/OTHER GOVERNMENT APPROVED AGENCIES.

1. These guidelines may be called the guidelines for the payment of financial assistance to SC/ST Co-operative Societies for establishing Training Centres for imparting training to SC/ST youths in recognized courses of KGTE/other Government approved agencies.
2. The assistance shall be given in the form of Grant and share in the ratio of 7:3.
3. The assistance will be limited to 90% of the project subject to a maximum of Rs.5 lakhs, whichever is lower.
4. The bye-laws of the society shall contain the provision for participation of Government share capital contribution.
5. The society shall have a paid Secretary and elected Board of Directors, or an Administrator who is an officer from Co-operative Department.
6. The assistance under these guidelines shall be given to those societies which have been selected by the Joint Registrar of the District concerned.
7. The courses conducted by the society shall be free of cost to SC/ST students. Of the total students, 60% of the students shall be from SC/ST categories and balance shall be from the students of other categories.
8. The society shall collect reasonable tuition fee from the students of other categories as per the rates fixed by the society.
9. The amount of assistance shall be fixed on the basis of the project report which will be prepared and submitted by the societies by ICMs or technically/professionally qualified persons according to their needs.
10. The training courses shall be job oriented short term programmes of approved duration by the KGTE/Government according to the type of training offered by the society.

11. The project report should contain the amount required for meeting the salary of the Instructors, purchase of computers and other accessories, furniture as required.
12. The societies are to be get affiliated with recognized institutions/government approved agencies for this purpose.
13. The society should ensure that the students shall get the certificate of KGTE/Govt. or recognized institutions.
14. The application for assistance shall be forwarded to the Registrar of Co-operative Societies through Joint Registrar (General) with the following documents.
 - (a) True copies of the resolution of the Board of Director/Administrator requesting for assistance under these guidelines specifying the amount of assistance and the purpose for which the assistance is required and an undertaking to abide this guidelines and instructions issued by the Registrar of Co-operative Societies from time to time.
 - (b) A brief note indicating the present working of the society.
 - (c) Certificate regarding non-corrupt practice and non-dues to government obtained from the Assistant Registrar (General) of the Taluk.
 - (d) Detailed project Report, copy of the Audit Certificate of the preceeding year.
15. The Assistance under these guidelines shall be given to those societies which have own building and have adequate space and infrastructure facilities for conducting the training course.
16. The Assistant Registrar (SC/ST) should furnish a certificate to the effect that the society is eligible for getting the assistance under these guidelines.
17. The society shall repay the Government share contribution in 10 annual instalments commencing from the 4th year of the date on which the assistance was drawn by the society.

18. Penal interest @ 2.5% per annum shall be charged on the defaulted for the entire period of default.
19. The dividend if any on the share capital contribution by the Government shall be remitted into the Treasury and the challan receipt shall be forwarded to the Joint Registrar of the district concerned within one month after the declaration of dividend by the General Body of the society.
20. The financial assistance under this guidelines shall be sanctioned by the Registrar of Co-operative Societies.
21. The assistance shall be drawn by the Joint Registrar of Co-operative Societies (General) and released to the concerned societies after obtaining printed share certificate and executing an agreement in the form prescribed by the Registrar of Co-operative Societies. The above amount shall be kept in a separate TSB A/c with the District/Sub Treasury, in the name of Secretary of the society and the Assistant Registrar (SC/ST) of the district concerned, and the amount shall be drawn by the Secretary and Assistant Registrar (SC/ST), jointly.
22. The assistance sanctioned shall be utilized for the purpose for which it is sanctioned. The Secretary, all office staff shall, by jointly and severally be responsible for the proper utilization of the assistance under these guidelines.
23. Any receipt of amount/charges/fees etc. shall be remitted to the above account.
24. The Joint Registrar (General) will watch prompt utilization of the assistance. Joint Registrar shall obtain utilization certificate for the amount sanctioned from the society duly countersigned by the Assistant Registrar (SC/ST) and forward to Accountant General under intimation to Registrar of Co-operative Societies.

