

APPENDIX A

Statement of Immovable/Movable properties, shares in companies and other investment held by the below mentioned employee, employee's spouse, relatives of friends (benami) for the year
(vide rule 37 or rule 39 of the Kerala Government Servants' Conduct Rules, 1960).

PART I

I. Property Return Filing Authority :

II. Details of Employee

- (1) Permanent Employee Number (PEN) :
- (2) Name and initial (s) (in Block letters) :
- (3) Expansion of initial(s) :
- (4) Permanent Residential Address :

- (5) Designation :
- (6) Date of Birth :
- (7) Date of entry in Government Service :
- (8) Appointing Authority :
- (9) Present Office :

III. Details of Property

- (1) Whether Immovable/Movable property acquired or disposed of during previous years? :
- (2) If yes, Whether details were furnished in time? :
- (3) If the details are not furnished in time the reason for the same :
- (4) Whether Immovable/Movable property acquired or disposed of during year under report? :

(If Yes, please furnish details in prescribed format in Part II and/or Part III)

Certified that details given above are true to the best of my knowledge and belief. I am aware that furnishing false information, particularly in respect of items III (1, 2, 3, 4) above will be liable to disciplinary action against me.

Station:
Date:

Signature:
Designation:

PART – III

MOVABLE PROPERTIES

Permanent Employee Number (PEN) :

Name of Employee :

Property Return for the year :

(a)	Full particulars of shares, debentures, postal cumulative time deposits and cash including bank deposits owned, acquired or inherited by the employee or held by him/her either in own name or in the name of any member of his/her family or in the name of any other person.	
(b)	Movable property other than those specified in clause (a) above	
(c)	Debts and other liabilities incurred by him directly or indirectly	

I hereby declare that I am not possessed of or interested in any movable property of any kind other than what is stated above either in my name or benami. I am aware that furnishing false information will be liable to disciplinary action against me.

Station:

Signature:

Date:

Designation:

PART II
IMMOVABLE PROPERTIES

Permanent Employee Number (PEN):

Name of Employee:

Return for the year:

Serial No.	Name of the land (Wet/Dry/Garden)	Value of Land in	Whether with building (Yes / No)	Value of building in	New building(s) put up during the year (including extension / renovation etc.) on properties owned during pervious year	Value of such building(s) in	Survey and Sub Division Number	Extent in Acre/Cents	State	District	Taluk	Pakuthi/Village	When acquired (date)	How acquired? Purchase/gift/succession/patta or others (Furnish details)	By whom acquired	With what means? (Mode of payment/receipt) cash/cheque/draft or others (Furnish details)	From whom acquired	To whom disposed	Nature of interest (Part/Full)	Share of interest	In whose name registered	Price paid/received	Remarks
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24

I hereby declare that I am not possessed of or interested in any landed property other than what is stated above either in my name or benami.

I am aware that furnishing false information will be liable to disciplinary action against me.

Station:

Signature:

Date:

Designation:

Note- (1) A line may be used for each transaction.

(2) The properties already acquired before the year in question may be shown first (in red preferably) in one line and new acquisition or disposals by a second line underneath and result shown in a third line. The third line will be first line in the return for the following year.