

### **GOVERNMENT OF KERALA**

#### **Abstract**

Co-operation Department - Delegation of Financial Powers to the subordinate officers under the Registrar of Co operative Societies - Approved - Orders Issued.

# CO OPERATION (B) DEPARTMENT

G.O.(Ms)No.21/2025/Co-Op Dated, Thiruvananthapuram, 10-12-2025

Read: 1. G.O.(P)No.102/2017/Fin dated 07/08/2017

- 2. Letter No. 8733/2025/P&MB(6) dated 01/08/2025 from the Registrar of Co operative Societies, Thiruvananthapuram.
- 3. G.O.(Rt)No.421/2025/Co op dated 18/09/2025
- 4. Minutes of the Empowered Committee Meeting held on 17/11/2025

## **ORDER**

As per the Government Order read as the first paper above, the limits of financial powers delegated to Administrative Departments in the Secretariat and to the Heads of Departments were revised. In pursuance of this, the Registrar of Co-operative Societies, vide the letter read as the second paper above, furnished proposals for delegating corresponding financial powers to subordinate officers under the Registrar of Co-operative Societies, in consistent with the revised framework. Government, vide third paper read above, constituted the Empowered Committee as envisaged in the paper first read above and duly examined the proposals submitted by the Registrar and finalised its deliberations as per the minutes read as the fourth paper above.

2. Government examined the matter and are pleased to delegate the financial powers of subordinate officers under the Registrar of Co-operative Societies, as detailed in the Annexure to this Order.

(By order of the Governor)
DR VEENA N MADHAVAN I A S
SPECIAL SECRETARY

To:

The Registrar of Co operative Societies, Thiruvananthapuram

The Principal Accountant General (A&E) (Audit) Thiruvananthapuram

The Personnel & Administrative Department (PS/171/2025/ P&ARD)

The Finance Department (3255838/Admin. A2/226/25/fin)

The District Treasury Officer, Thiruvananthapuram

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**Section Officer** 

Copy to:PS to Hon'ble Minister (Co-operation)

PA to Special Secretary (Co-operation)

CA to Additional Secretary (Co-operation)

# **ANNEXURE**

Sl	Item	<b>Existing financial powers of</b>	Financial powers delegated to	Financial powers	Financial powers
No.		Head of the Department	Additional Registrar /Joint	delegated to Deputy	delegated to
			Registrar	Registrar	Assistant Registrar
1.	Hiring /renting	Rs.30,000/- per month in each	Rs.15,000/- per month in each case	NIL	NIL
	of Private	case subject to rent and non	subject to rent and non availability		
	buildings	availability certificate from	certificate from PWD and subject		
		PWD and subject to Budget	to Budget provision.		
		provision.			
2.	Disposal of	Rs.15 lakh subject to the	Rs.5 lakh subject to the procedures	Rs.50,000/- subject to	Rs.20,000/- subject
	unserviceable	procedures stipulated in	stipulated in	the procedures	to the procedures
	articles/scrap	GO(Rt)No.5740/13/Fin dated	GO(Rt)No.5740/13/Fin dated	stipulated in	stipulated in
	confiscated/	11/07/13, GO(Ms)	11/07/13, GO(Ms) No.550/14/Fin	GO(Rt)No.5740/13/Fi	GO(Rt)No.5740/13/F
	seized/	No.550/14/Fin dated	dated 15.12.2014 and GO.	n dated 11/07/13, GO	in dated 11/07/13,
	unserviceable	15.12.2014 and GO.	(Ms)No.212/I5/Fin dated 05/06/15.	(MS)No.550/ 14/Fin	GO (MS)No.550/
	vehicle on	(Ms)No.212/I5/Fin dated	Attention is also invited to GO (Rt)	dated. 15.12.2014 and	14/Fin dated.
	yearly basis	05/06/15. Attention is also	No.4789/I5/Fin dated 14/05/15.	G.O.(Ms)	15.12.2014 and G.O.
		invited to GO (Rt) No.		No.212/15/Fin dated	(Ms) No.212/15/Fin
		4789/I5/Fin dated 14/5/2015		05/06/15. Attention is	dated 05/06/15.
				also invited to GO(Rt)	Attention is also

				No.4789/15/Fin dated	invited to GO(Rt)
				14/05/15	No.4789/15/Fin
					dated 14/05/l5
3.	Demolition of	Heads of the Departments are	Rs. 50,000/- Subject to	NIL	NIL
	old and	delegated with power to	availability of survey report from		
	dilapidated	sanction demolition of old and	PWD.		
	building	dilapidated buildings up to a			
		limit of Rs.5 lakh subject to			
		availability of survey report			
		from PWD.			
4.	Repair of	Rs.30,000/- per vehicle with an	Rs.15000/- per vehicle with an	Rs.10,000/- per	Rs.5,000/- per
	vehicle	annual limit of Rs.1 lakh	annual limit of Rs.70,000/- subject	vehicle with an annual	vehicle with an
		subject to availability of	to availability of budget provision	limit of Rs.30,000/-	annual limit of
		Budget provision and on	and on production of an	subject to availability	Rs.10,000/- subject
		production of an essentially	essentiality certificate from PWD	of budget provision	to availability of
		certificate from PWD Assistant	Assistant Executive Engineer	and on production of	budget provision and
		Executive Engineer (Mech).	(Mech)	an essentiality	on production of an
				certificate from PWD	essentiality certificate
				Assistant Executive	from PWD Assistant
				Engineer (Mech)	Executive Engineer
					(Mech)

5	Expenditure on	Rs.1crore for Heads of	Rs. 10 lakh subject to budget	NIL	Rs. 5,000/- subject to
	New	Departments under Group I	provision and existing schedule of		budget provision and
	work/ongoing	category subject to budget	rates and in consultation with the		existing schedule of
	work (Civil,	provision and Rs. 50 lakh for	Registrar of Co Operative		rates.
	Electrical,	Heads of Departments other	Societies.		
	Sanitary work)	than Group I category and			
		Rs.2crore for Chief Engineer			·
		(PWD & Irrigation) subject to			
		budget provision and existing			
		schedule of rates.			
6.	Maintenance	Heads of the Departments are	Rs.1 lakh subject to the	NIL	NIL
ļ	estimates of	delegated up to Rs.3 lakh	availability of budget provision.		
	Water supply	subject to the availability of			
	and Drainage	budget provision.			
	schemes in				
	Government				
	buildings				
	through PWD.				
7.	Repair/	Rs.10 lakh for Heads of	Rs.2 lakh subject to the availability	NIL	NIL
	Maintenance/	Departments under Group I	of budget provision, following		
	renovation of	category and Rs.5 lakh for	transparent procedure and relevant		

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	Government	Heads of Departments other guidelines in force.	
	buildings	than Group I subject to budget	
	including	provision following transparent	
	compound wall	procedure and relevant	
	and purchase of	guidelines in force.	
	spare parts for		
	Fire and Rescue		
	measures		
8	Purchase of	For purchase of Stores Rs. 3 lakh subject to budget NIL	Rs. 1 lakh subject to
	stores including	including stationery the provision and following Store	budget provision and
	Stationery	financial powers is enhanced to Purchase Rules.	Store Purchase Rules.
	(except	Rs.50 lakh for Heads of	
	purchase of	Departments under Group I	
	computer	category and Rs.25 lakh for	
	peripherals/furn	other Heads of Departments	
	iture, vehicle)	subject to Budget provision	
		and following Store Purchase	
		Rules.	
9	Purchase of	Heads of the Departments can Rs.1 lakh subject to budget NIL	NIL
	computer	sanction expenditure for provision and observing Store	
	Peripherals and	purchase of computer and Purchase procedure	

	Accessories.	peripherals including laptops			•
	recessories.	up to Rs.3 lakh and subject to			
1					
: 		budget provision and observing			
		Stores Purchase procedure			
10	Annual	Heads of Departments are	Rs.1 lakh subject to observance of	NIL	NIL
	Maintenance	delegated financial power up to	rules and procedures and subject to		
	Contract	Rs.3 lakh subject to observance	budget provision. Concurrence of		
	(AMC)/IT	of rules and procedures and	PWD or accredited agencies shall		
	related device,	subject to budget provision .	be obtained in case of other		
	other equipment	Concurrence of PWD or	equipment or machineries		
:	or machineries	accredited agencies shall be			
		obtained in case other			
		equipments or machineries.			
11	Petty expenses	Rs.25,000/- subject to budget	Rs.15,000/- subject to budget	NIL	Rs.10,000/- subject
		provision.	provision		to budget provision
12	Contingencies	Rs.1 lakh subject to budget	Rs.10,000/- at a time subject to an	NIL	Rs.7,500/- at a time
	(Non-recurring)	provision.	annual limit of Rs.50,000/- within		with an annual limit
			the budget provision		of Rs.25,000/-
					subject to budget
					provision
13	Write off	Heads of Departments may	Rs.25,000/- in each case subject to	NIL	NIL

		sanction up to Rs. 1,00,000/- in	strict compliance of KFC Article		
		each case subject to the strict	300-303 and Article 161 of KFC		
		compliance of KFC Article	Vol.I		
		300-303 and Article 161 of			
		KFC Vol.1			
14	Purchase of	Sanction up to Rs. 5 lakh for	Rs.50,000/- subject to budget	NIL	NIL
	furniture	Heads of Departments under	provision and Store Purchase		
		Group I category and Rs.2 lakh	Rules.		
		for other Heads of Departments			
		subject to budget provision and			
		Store Purchase Rules.			
15.	Shifting of	To incur charges up to Rs.	Rs.25,000/- subject to budget	NIL	NIL
	Offices	50,000/- subject to budget	provision (loading and unloading		
		provision (loading & unloading	charges will be at the rate fixed by		
		charges will be at the rate fixed	Labour Department). For other		
		by Labour Department). For	items tender procedure should be		
		other items tender procedure	followed.		
		should be followed.			
16	Temporary	Rs.10,000/- subject to the	Rs.5,000/- subject to the condition	NIL	Rs.2,500/- subject to
	Advance	condition stipulated in article	stipulated in article 99 KFC Vol.I		the condition
		99 KFC Vol.I			stipulated in article

					99 KFC Vol.I
17	Ceremonial function	To incur expenditure for each I ceremonial function up to I Rs.25,000/- subject to an I annual limit of Rs.50,000/-, I budget provision and as per actual requirement only.	provision and as per actual	NIL	NIL
18	Printing	Rs.50,000/-(In emergent cases I	Rs.10,000/- at a time subject to annual limit of Rs. 25,000/ subject to budget provision.		NIL
19	Advertisement	Heads of Departments under	Rs.10,000/- subject to budget provision and existing PRD rate.	NIL	Rs.5,000/- subject to budget provision and existing PRD rate.

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		limit of Rs.50,000/- and			
		Rs.25,000/- for other Heads of			
		Departments subject to budget			
		provision and existing PRD			
i		rate			
20	Repairs of	The Head of the Department	Nil	Nil	Rs. 10,000/- subject
	equipments	can sanction repair of			to budget provision.
	/small	equipments /small			
	machineries,	machineries , furniture up to a			
	furniture	limit of Rs. 3 Lakh subject to			
		Budget provision.			